

# THE POWER TO DO MORE

## SEEK ACCREDITATION FOR A TRAINING ACTIVITY

Let your training be among those that the 15,000 brokers must select to get their 18 mandatory continuing education units by having your training activity accredited by the OACIQ!

Your accreditation will be valid for two years and we will publish it on the site reserved for brokers and in various publications addressed to them.



### ELIGIBLE TOPICS

Any topic with an educational goal relating to the knowledge, skills or abilities that a mortgage broker, a residential or commercial real estate broker or an agency executive officer must maintain and develop!\*



### WHO CAN APPLY FOR ACCREDITATION?

Two options are available:

- 1 **The trainer or the firm that developed the training** (this will be the provider recognized by the OACIQ)
- 2 **A third party responsible for holding the training** (this will be the provider recognized by the OACIQ)

Among others, a real estate board, an association, a real estate or mortgage agency, an educational institution or a group can apply for a training accreditation so its members can obtain continuing education units (CEUs).

The procedure is the same for both options.



### HOW MUCH DOES IT COST?

This depends on the duration of the training activity, number of participants and pricing choices you will make. Note that it is an affordable and flexible approach that may bring you many more participants among our 15,000 brokers!

For example, for a two-hour training (2 CEUs), provided to 20 individuals, we are talking about an amount of less than \$400.\*\*

### WHAT'S THE PROCEDURE?

- 1 Read the accreditation procedure in [oaciq.com/application](http://oaciq.com/application)
- 2 Request an accreditation form at [accreditation@oaciq.com](mailto:accreditation@oaciq.com)

You should provide, among other things, the plan and the documents related to the training activity as well as information on trainers.

- 3 The OACIQ will analyze the documents submitted and its board of directors will take the final decision.



### WHEN TO APPLY?

As soon as possible in order for the accreditation to be obtained before the training activity takes place and therefore increase the number of your registrations. A maximum analysis period of 60 days is possible, but if everything is submitted in accordance with the guidelines, the time period is often shorter.

You have a training activity date planned soon and want to know if it is possible to obtain accreditation on time?

Do not hesitate to contact us by email at [accreditation@oaciq.com](mailto:accreditation@oaciq.com) or by phone at 450 462-9800 or 1 800 440-7170, ext. 8553.

We will seek solutions together!

\* Consult the accreditation procedure in [oaciq.com/application](http://oaciq.com/application) for all the details.

\*\* For information purposes only.

