ADMINISTRATIVE FEES

Effective from May 1, 2019

Description	AMOUNT	GST	QST	TOTAL
EXAMINATION INSCRIPTION				
Exam - Mortgage brokerage and Executive officer (3 hours)	589,00	29,45	58,75	**677,20 $**
Exam - Residential real estate brokerage and Commercial (6 hours)	722,00	36,10	72,02	**830,12 $**
Exam - Interprovincial mortgage and Interprovincial real estate (3 hours)	428,00	21,40	42,69	**492,09 $**
Postponement of examination date - with or without valid reason	89,00	4,45	8,88	**102,33 $**
Inscription cancellation	148,00	7,40	14,76	**170,16 $**
EXAMINATION REVIEW				
Exam Review - Mortgage, Executive officer, Interprovincial mortage and Interprovincial real estate (3 hours)	148,00	7,40	14,76	**170,16 $**
Exam Review - Residential real estate and Commercial (6 hours)	235,00	11,75	23,44	**270,19 $**
LICENCE APPLICATION				
Licence application - studying of the application	235,00	11,75	23,44	**270,19 $**
Licence application - verification of criminal records	112,00	5,60	11,17	**128,77 $**
Opinion from the Licence Issue and maintenance committee	207,00	10,35	20,65	**238,00 $**
Opinion from the Licence Issue and maintenance committee - application cancellation	89,00	4,45	8,88	**102,33 $**
LICENCE MODIFICATION AND REPRINT				
Change of agency	72,00	3,60	7,18	**82,78 $**
Agency or broker change of name	72,00	3,60	7,18	**82,78 $**
Licence modification and addition of qualifications	72,00	3,60	7,18	**82,78 $**
Lifting of licence suspension	72,00	3,60	7,18	**82,78 $**
Change paper picture *	72,00	3,60	7,18	**82,78 $**
Change electronic picture *	37,00	1,85	3,69	**42,54 $**
Application for authorization to practise within a business corporation	72,00	3,60	7,18	**82,78 $**
OTHERS				
Licence history	89,00	4,45	8,88	**102,33 $**
Licence certificate	26,00	1,30	2,59	**29,89 $**
Certification of an EDM system	5 197,00	259,85	518,40	**5 975,25 $**
Certification application for an electronic or digital signature system	1 560,00	78,00	155,61	**1 793,61 $**
Basic training program accreditation	1 200,00	60,00	119,70	**1 379,70 $**
NSF Cheque	45,00	2,25	4,49	**51,74 $**
Re-issue - Tax receipt	30,00	1,50	2,99	**34,49 $**
File copy on CD ($16,00- $7,75 franchise)	8,25	0,41	0,82	**9,48 $**
File copy - 10 pages and less	free	free	free	free
More than 10 pages ($0,39/additional page)	S/O	S/O	S/O	S/O

* No charge is applicable for a photo changes made in accordance with section 12 of the *Regulation respecting the issue of broker's and agency licences*.