



EDUCATION DEPARTMENT
INTERPROVINCIAL EXAMINATION APPLICATION

IMPORTANT

You must send this duly completed form along with **ALL the documents listed in section V** below to any of the **contact details indicated on page 5** of this form. **To send documents electronically, it is mandatory to send your documents IN A SINGLE EMAIL to examen@oaciq.com, otherwise your application will not be processed.**

SECTION I – IDENTIFICATION

Mr. Mrs.

Date of birth:

DAY MONTH YEAR

Name at birth:

LAST NAME	FIRST NAME

Home address:

NUMBER	STREET	APARTMENT
MUNICIPALITY	PROVINCE	POSTAL CODE
AREA CODE	HOME PHONE NO.	AREA CODE CELLPHONE NO.

Email address: _____

SECTION II – LICENCE/CERTIFICATE HISTORY

Number of licence issued by the OACIQ (if you have ever been a licence holder): _____

Number of licence or certificate issued by the body of your jurisdiction: _____

Name of the body: _____

Canadian province or territory in which you are currently licensed to practice real estate brokerage:

Type of brokerage permitted: Residential Commercial

Is your right to practice real estate brokerage subjected to any conditions or restrictions?

Yes No

Have you ever acted as intermediary for a party to which you were bound by a real estate brokerage contract for the sale or purchase of an immovable?

Yes No

RESERVED FOR THE OACIQ**RECEIPT STAMP**

SECTION V – DOCUMENTS TO BE PROVIDED

When submitting your exam application, it is important to attach all required documents to the duly completed and signed form, along with the applicable fees. **ONLY COMPLETE APPLICATIONS WILL BE PROCESSED.**

(You must provide the following documents, unless you have already submitted them to the OACIQ.)

1. PROOF OF IDENTITY

a) If you are a Canadian citizen:

Copy of your act or certificate of birth; or

Copy of your certificate of Canadian citizenship.

b) If you are not a Canadian citizen:

Copy of the document issued by Canadian immigration authorities certifying your permanent resident status; or

Copy of the work licence issued by Canadian immigration authorities.

2. QUALIFICATION AND AUTHORIZATION (YOUR LICENCE OR CERTIFICATE)

A letter from the body of your jurisdiction describing the following:

Validity of your licence or certificate;

Type of licence or certificate you hold;

Type(s) of brokerage to which your licence or certificate entitles you: residential, commercial or agency executive officer;

History of your licence or certificate;

Proof that you are qualified to act as agency executive officer (if applicable);

All documentation in support of the reasons for your move to Quebec for professional purposes.

SECTION VI – DECLARATION AND SIGNATURE

By registering for the exams administered by the OACIQ, I acknowledge that:

- a) the OACIQ's mission is to protect the public;
- b) skills assessment is one of the OACIQ's obligations enabling it to accomplish its mission;
- c) the aim of the OACIQ's exams is to assess the skills required to practise the profession and protect the public;
- d) the assessment of candidates' skills must be done fairly and equitably;
- e) examinations are the property of the OACIQ and it is the sole owner of all copyrights related to these examinations;
- f) I will not be able to see or have access to my corrected exam copy, which is the property of the OACIQ.

Therefore, I understand that the below-mentioned acts infringe the OACIQ's copyright and the fulfilment of its mission and that I must not copy, in whole or in part:

- a) any exam question;
- b) disclose in any way information related to exam questions.

This declaration remains valid after obtaining the licence for which I am applying.

! PRIVACY PROTECTION

The information collected in this form is necessary to allow us to process your request. You must provide all the information that is requested.

The OACIQ protects the privacy of all personal information provided, in accordance with the applicable legislation. Only OACIQ staff may access this information, and only to the extent required by their role. This information will be used exclusively for purposes of application of the *Real Estate Brokerage Act*, CQLR, c.C-73.2, and its regulations. It can be used for other purposes, in the cases prescribed by law. It may be transferred to other individuals or organizations only to the extent authorized by law, or with your consent.

The information and records that the Organization has on you are kept at its head office. Subject to certain reservations, the law authorizes you to access and request corrections to this information.

I should benefit from recognition of my qualifications and the type of brokerage I practice outside Quebec, in accordance with the principle of labour mobility, because I have a real need to move to Quebec to pursue my professional career. I did not obtain the right to practice real estate brokerage outside Quebec to avoid meeting the regulatory requirements that apply in Quebec (basic training and certification exam).

I declare that I have read this declaration and agree to its terms. In addition, I declare that all the information contained in this application is accurate and I understand that any misrepresentation will result in the revocation of my licence. **I agree to notify the OACIQ immediately of any changes to this information.**

X

SIGNATURE

Date:

DAY	MONTH				YEAR				

**Please sign the form AFTER
completing ALL the sections.**

